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## NOTICE OF AWARD

### MANILA ALLIED MANAGEMENT SERVICES COOPERATIVE

13 Diamond Street, Ramer Village, Tandang Sora, Quezon City

Tel: (632) 454-44-47

E-mail Add: maamsnorth@gmail.com

**Thru: MS. Mr. JOSE M. MABALOT**  
Duly Authorized Representative / Managing Director

**Sir/Madame:**

We are pleased to notify you that the PAGASA Management has approved the award to your firm the contract for the **"Provision of Janitorial Manpower Services for C.Y 2020-2021"** (PR No. **2020-01-0100 / ITB No. 2020-009**) in the total calculated amount of **FOURTEEN MILLION SIX HUNDRED FORTY SEVEN THOUSAND SEVEN HUNDRED TWENTY ONE and 27/100 (Php14,647,721.27) ONLY.**

You are therefore requested to accept and conform to this award by affixing your signature hereunder and provide within **ten (10) calendar days**, from receipt hereof, the requisite performance security in any of the following forms:

Form of Performance Security	AMOUNT (Equal to Percentage of the Total Contract Price)	
<ul style="list-style-type: none"><li>Cash or Cashier's/Manager's check, Bank Draft/Guarantee confirmed by a Universal or Commercial Bank.</li></ul>	<b>5%</b>	<b>Php732,386.06</b>
<ul style="list-style-type: none"><li>Irrevocable letter of credit issued by a Universal or Commercial Bank.</li></ul>		
<ul style="list-style-type: none"><li>Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.</li></ul>	<b>30%</b>	<b>Php4,994,316.38</b>

Failure to provide the performance security shall constitute sufficient ground for cancellation of the award and forfeiture of the bid security.

Very truly yours,

  
**VICENTE B. MALANO, Ph.D.**  
Administrator

Conforme:

  
**JOSE M. MABALOT**

Date: 16 March 2020

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**BAC Resolution Declaring SCRB and  
 Recommending Award and Approval**

**Resolution No. 2020-007**

**WHEREAS**, the Philippine Atmospheric, Geophysical and Astronomical Services Administration (PAGASA), through the PAGASA Bids and Awards Committee (PAGASA-BAC), advertised the Invitation to Bid (ITB) at the PAGASA website, the G-EPS and PAGASA Bulletin board continuously for 7 days from 07-12 February 2020, the procurement of the following services described hereunder, with its corresponding Approved Budget for Contract (ABC), under **PR No. 2020-01-0100 / ITB No. 2020-009** to wit:

PARTICULARS	ABC	Contract Duration
Provision of Janitorial Manpower Services for CY 2020-2021	Php15,942,847.56	Two (2) years

**WHEREAS**, the provisions of R.A. 9184 and its Revised Implementing Rules and Regulations (IRR), series of 2016 and other pertinent guidelines and procedures relative to government procurement system are hereby observed and strictly implemented for the whole duration of this bidding activity;

**WHEREAS**, in response to the foregoing invitation, **only two (2) prospective bidder/s, namely: 1) Manila Allied Management Services Cooperative (MAMSC); and 2) Starcom Manpower & Allied Services, Inc.** expressed their respective intentions to participate in the bidding of the aforesaid Project and attended the Pre-Bid Conference conducted by the PAGASA-BAC on **17 February 2020**;

**WHEREAS**, any and all deviations and/or amendments in the Bidding Documents, schedules of subsequent bidding activities, and the Terms of Reference (TOR) of the Project, as discussed during the Pre-negotiation conference including the BAC's responses to all written queries by the prospective bidders had been issued through Supplemental Bid/Bulletin (SBB) and hereby made part of this Resolution as Annexes Annex "A" and "B," respectively;

**WHEREAS**, on **02 March 2020**, the scheduled submission and opening of Envelope I (Eligibility and Technical Components) and Envelope II (Financial Component), **2 prospective bidders, namely: 1) Manila Allied Management Services Cooperative (MAMSC); and 2) Starcom Manpower & Allied Services, Inc.**, timely submitted their bid tender for the Project; however, only the **Manila Allied Management Services Cooperative** passed the preliminary examination of bids; while, the other participating bidder has been declared by the PAGASA-BAC as disqualified due to its failure to comply with the simple instructions to bidders;

**WHEREAS**, in the subsequent opening of Envelope No. II (Financial component), **the lone bidder's** financial proposal has been accepted by the PAGASA-BAC having complied with the financial requirements of the Project. Its financial proposal, "**as Read**", is summarized as follows:

Name of Bidder	Bid Amount (As Read)	Rank
Manila Allied Management Services Cooperative	Php14,647,721.27	1

**WHEREAS**, on **05 March 2020**, **Starcom Manpower & Allied Services, Inc.**, the bidder declared by the PAGASA-BAC as disqualified, timely submitted its Request for Reconsideration; however, on **09 March 2020**, the same was **denied** by the PAGASA-BAC for lack of merit. The dispositive portion of of the BAC's resolution is quoted as follows:



“**WHEREFORE**, premises considered, the Committee regrets to **DENY** the Bidder’s Request for Reconsideration for lack of merit. The Committee’s findings determining the Bidder’s disqualification are hereby maintained in full.”

**WHEREAS**, the report on the detailed evaluation of bids conducted by the TWG resulted in the following:

Name of Bidder	Bid Amount (As Calculated)	Rank
Manila Allied Management Services Cooperative	Php14,647,721.27	SCB


**WHEREAS**, after a careful examination, validation and verification of **Manila Allied Management Services Cooperative’s** tender documents for the Project, including the detailed evaluation report submitted by the TWG, the PAGASA-BAC-GCS determined that latter has complied accordingly with all the criteria for post-qualification; and, has been responsive on all requirements and conditions specified in the Bidding Documents. *Hence*, it was moved and duly seconded that **Manila Allied Management Services Cooperative** be declared as the bidder with the **Single Calculated and Responsive Bid (SCRB)** for the implementation of the instant Project.

**NOW, THEREFORE**, We, the Members of the Bids and Awards Committee, hereby **RESOLVE** as it is hereby **RESOLVED**:


- a) to **DECLARE, MANILA ALLIED MANAGEMENT SERVICES COOPERATIVE**, as the Bidder with the Single Calculated and Responsive Bid (SCRB) for the Project entitled, **“PROVISION OF JANITORIAL MANPOWER SERVICES for CY 2020-2021”** in its total calculated bid offer of **FOURTEEN MILLION SIX HUNDRED FORTY SEVEN THOUSAND SEVEN HUNDRED TWENTY ONE and 27/100 PESOS (Php14,647,721.27) ONLY.**
- b) to **RECOMMEND**, the award of the contract to **MANILA ALLIED MANAGEMENT SERVICES COOPERATIVE** for the implementation of the foregoing Project; and,
- c) to **RECOMMEND**, finally, the **APPROVAL** of the foregoing findings and recommendations.

**RESOLVED** this 9<sup>th</sup> day of March 2020, at the Amihan Conference Hall, 2<sup>nd</sup> Floor PAGASA Main Building, Science Garden Complex, BIR Road, Diliman, Quezon City.

  
**SYLVIA N. DAVIS**  
Interim Member/End-user

  
**JOEL C. RIVERA**  
Member

  
**JESSIE B. ARCE**  
2<sup>nd</sup> Vice Chairperson

  
**EDNA L. JUANILLO**  
1<sup>st</sup> Vice-Chairperson

  
**CATALINO L. DAVIS**  
Chairperson

APPROVED/DISAPPROVED:

  
**VICENTE B. MALANO, Ph.D.**  
Administrator

Approved on \_\_\_\_\_



Republic of the Philippines

**DEPARTMENT OF SCIENCE AND TECHNOLOGY**

**Philippine Atmospheric, Geophysical and Astronomical Services  
Administration (PAGASA)**

**NOTICE TO PROCEED**

**MANILA ALLIED MANAGEMENT SERVICES COOPERATIVE**

13 Diamond Street, Ramer Village, Tandang Sora, Quezon City  
Tel. No.: (632) 454-44-47

**Thru: MR. JOSE M. MABALOT**  
Managing Director

**Sir:**

The attached **Contract** (Contract ID No. 2020-013) having been approved, notice is hereby given to your firm that, delivery of the goods and other ancillary services may proceed for the Project entitled "**Provision of Janitorial Manpower Services for CY 2020-2021**" (PR No. 2020-01-0100 / ITB No. 2020-009), effective upon receipt of this Notice.

You are therefore responsible for performing the services under the terms and conditions of the Contract and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to PAGASA.

Very truly yours,

  
**VICENTE B. MALANO, Ph.D.**  
Administrator 

I hereby acknowledge receipt of this Notice on 01 APRIL 2020  
(date of receipt)

Name of Representative of the Bidder: JOSE M. MABALOT

Authorized Signature: 

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Science Garden Compound, BIR Road, Brgy. Central, Quezon City,  
Metro Manila, Philippines 1100

Tel. No. (02) 284-08-00  
Website: <http://bagong.pagasa.dost.gov.ph>





Contract ID No. : 2020-013  
Contract Name : **Provision of Janitorial Manpower Services for CY 2020-2021**  
Location of the Project : **PAGASA Central Office and Field Stations**

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## CONTRACT AGREEMENT

THIS AGREEMENT made this 1<sup>st</sup> day of April 2020 between **PHILIPPINE ATMOSPHERIC GEOPHYSICAL AND ASTRONOMICAL SERVICES ADMINISTRATION (PAGASA)**, of the Philippines, hereinafter called as the "PAGASA" of the one part and **MANILA ALLIED MANAGEMENT SERVICES COOPERATIVE of 13 Diamond Street, Ramer Village, Tandang Sora, Quezon City** hereinafter called as the "SUPPLIER" of the other part:

**WHEREAS** the **PAGASA** invited Bids for certain Goods and Services, viz. **Provision of Janitorial Manpower Services for CY 2020-2021 (PR No. 2020-01-0100 / IB No. 2020-009)** and has accepted a Bid by the **SUPPLIER** for the supply of those goods and services in the sum of **FOURTEEN MILLION SIX HUNDRED FORTY SEVEN THOUSAND SEVEN HUNDRED TWENTY ONE and 27/100 PESOS (Php14,647,721.27) ONLY** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:

- |                   |    |   |
|-------------------|----|---|
| <i>Attachment</i> | a) | Notice to Proceed;  |
| <i>Attachment</i> | b) | Performance Security;   |
| <i>Attachment</i> | c) | Notice of Award and the Bidder's conforme thereto;  |
| <i>Attachment</i> | d) | PAGASA-BAC Resolution No. 2020-___;   |
| <i>Attachment</i> | e) | Abstract of Bids, "as Read" and "as Calculated";  |
| <i>Attachment</i> | f) | Addendum and/or Supplemental/Bid Bulletins (SBB);if any,  |
| <i>Attachment</i> | g) | Detailed Evaluation Report submitted by the TWG;  |
| <i>Attachment</i> | h) | Minutes of the Meeting;   |
| <i>Attachment</i> | i) | Eligibility, Technical and Financial documents as submitted by the Supplier, including the appropriate Bid Security,; |
| <i>Attachment</i> | j) | Invitation to Bid (ITB) / Notice to Bidders;  |
| <i>Attachment</i> | k) | Purchase Request including the Terms of Reference (TOR);  |
| <i>Attachment</i> | l) | Bid Data Sheet (BDS);   |
| <i>Attachment</i> | m) | Instructions to Bidders;  |
| <i>Attachment</i> | n) | General and Special Conditions of Contract; and,  |
| <i>Attachment</i> | o) | Other Contract Documents deemed necessary by the Parties  |

3. In consideration of the payments to be made by the **PAGASA** to the **SUPPLIER** as hereinafter mentioned, the **SUPPLIER** hereby covenants with the **PAGASA** to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract

4. The **PAGASA** hereby covenants to pay the **SUPPLIER** in consideration of the provision of goods and services the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the time and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

**PHILIPPINE ATMOSPHERIC,  
GEOPHYSICAL AND ASTRONOMICAL  
SERVICES ADMINISTRATION  
(PAGASA)**

**MANILA ALLIED MANAGEMENT  
SERVICES COOPERATIVE**

By:



**VICENTE B. MALANO, Ph.D.**  
Administrator

By:



**JOSE M. MABALOT**  
Duly Authorized Representative

**Signed in the Presence of:**



**SYLVIA N. DAVIS**

Chief, Administrative Division

\_\_\_\_\_  
Witness for the **SUPPLIER**

**Funds Available:**



**BERNARD LOUISE C. DATUIN**  
Chief, Accounting Section

ORS# 2020-09-3590

5021202000

₱ 7,723,860.64